**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Three decisions to approve the purchase of flats 18 a, b and c at Trafford Road, Headington, Oxford, OX3 8BE |
| **Decision date:** | 27 March 2023 |
| **Source of delegation:** | Cabinet, [at its meeting on 22 January 2020](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=5335&Ver=4), resolved to:  Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity, using Retained Right to Buy Receipts or Recycled Capital Grant funding.  This delegation is now within the remit of the Executive Director (Communities and People). |
| **What decision was made?** | Purchase of 3 x one-bedroomed flats (18 a, b and c) at Trafford Road, Headington for a total sum of £600,000, to be let as affordable housing properties.  OCC will acquire the freehold upon completion of the purchase of all three flats. |
| **Purpose:** | To purchase the units into the HRA as social rent to provide an affordable housing opportunity. |
| **Reasons:** | The purchase enables the use of Retained Right To Buy Receipts to provide additional affordable housing. |
| **Decision made by:** | Stephen Gabriel, Executive Director (Communities & People) |
| **Other options considered:** | To not complete the purchases. This option was rejected as it would not allow the affordable housing to be delivered. |
| **Documents considered:** | None |
| **Key or Not Key:** | Not Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Andrew Dorrington  Affordable Housing Development Officer  27.03.2023 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Stephen Gabriel, Executive Director (Communities & People) | 31.03.2023 |

**Consultee checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Dave Scholes  Affordable Housing Supply Corporate Lead | 27.03.2023 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 30/03/2023 |
| **Head of Law and Governance** | Susan Sale, Head of Law and Governance | 30/03/2023 |
| **Cabinet Member** | Linda Smith  Cabinet Member for Housing | 31/03/2023 |